

TECEP® Test Description for OPM-301-TE

OPERATIONS MANAGEMENT

This exam assesses students' understanding of the process of transforming inputs (labor, material, and capital) through a value-added process to produce goods and services. It evaluates students' knowledge of the functional aspects of operations in terms of value chains, performance measurement, process selection, design of facility layouts and work systems, forecasting, inventory and resource management, production scheduling, lean operations, quality control, and project management within a domestic and global business environment. (3 credits)

- **Test format:** 100 multiple choice questions (1 point each)
- **Passing score:** 60%. Your grade will be reported as CR (credit) or NC (no credit).
- **Time limit:** 2 hours

Note: While studying you should become familiar with operations management concepts as well as the common quantitative approaches to solving operations problems. Some questions may require simple calculations. You may bring a non-programmable calculator to the exam.

OUTCOMES ASSESSED ON THE TEST

- Discuss the significance of operations management and connect it to business success.
- Evaluate the role of value chains, performance measurement, and operations strategy in operations management.
- Explain the role of technology in operations management.
- Apply strategies of product and service design, including calculation of system reliability
- Discuss ways to apply process and value stream mapping for process design
- Explain key elements of process layout
- Evaluate the significance of supply chain management.
- Explain the importance of forecasting.
- Assess the benefits of effective capacity, inventory, resource, and schedule management.



- Discuss quality management and apply the tools of quality assurance to the process of producing goods and providing services.
- Assess the value of lean production principles.
- Analyze the key issues associated with project management.

TOPICS ON THE TEST AND THEIR APPROXIMATE DISTRIBUTION

The table below indicates the main topics covered by this exam and the approximate percentage of the exam devoted to each main topic. Under the main topic heading is a list of related—but more specific—topics. It is important to review these topics to determine how much prior knowledge you have and/or how much additional study is necessary.

Topic	Percentage
Operations: The Strategic View <ul style="list-style-type: none"> • Operations as applied systems theory • Value chains and supply chains as operations systems • Measuring system performance: productivity, efficiency, reliability • Operations as sustainable competitive advantage 	10%
Designing the Operations System <ul style="list-style-type: none"> • Forecasting the marketing-operations mix • Product/service design • Facility location • Facility capacity • Process types and facility layout • Design of the human system and jobs 	40%
Managing the Operations System <ul style="list-style-type: none"> • Quality Management: schools of thought • Quality Management: tools and techniques • Lean and Six-Sigma • Scheduling inputs, throughputs and outputs • Materials planning and management • Logistics and transportation management • Inventory methods and management • Project management 	50%



STUDY MATERIALS

Below is a list of recommended study materials to help prepare you for your exam. Most textbooks in this subject include the topics listed above and will prepare you for the test. If you choose another text, be sure to compare its table of contents against the topic list to make sure all topics are covered.

Title
Collier, D. A., & Evans, J. R. <i>OM</i> (current edition). Mason, OH: South-Western/Cengage Learning.
Stevenson, W. J. <i>Operations Management</i> (current edition). Boston, MA: McGraw-Hill/Irwin.

SAMPLE QUESTIONS

The questions below are designed to help you study for your TECEP. Answering these questions does not guarantee a passing score on your exam.

Please note that the questions below **will not** appear on your exam.

1. What term describes a vertical expansion of job duties in order to give the worker more responsibility?
 - a. Job enlargement
 - b. Job rotation
 - c. Job enrichment
 - d. Job design
2. What are the two basic types of production systems?
 - a. Automated and manual
 - b. Intermittent and non-intermittent process
 - c. Normal and continuous process
 - d. Continuous process and batch
3. What type of process would a paper mill be most likely to use?
 - a. Continuous flow
 - b. Project
 - c. Job shop
 - d. Flow shop



4. What technique deals with the problem of supplying sufficient facilities to production lines or individuals that require uneven service?
 - a. Supply-demand theory
 - b. PERT
 - c. Inventory theory
 - d. Queuing theory

5. A manufacturer has been receiving excessive numbers of defective standard machine parts from a vendor on a regular basis. What is the most effective way to design a formal inspection system for incoming parts?
 - a. Queuing analysis
 - b. Time series analysis
 - c. Statistical quality control
 - d. Regression analysis

6. A set of simultaneous equations that has more variables than constraints has
 - a. no solution
 - b. an infinite number of solutions
 - c. a finite solution
 - d. an infinite solution

7. In a PERT/CPM network, computing the critical path requires
 - a. determining the total project duration
 - b. assigning the earliest finish time for an activity as the earliest start time for the next
 - c. that the latest finishing time for an activity not delay the overall project beyond initial expectation
 - d. a sophisticated and complex computer program

8. At the completion of the forward and backward passes, the slack for an activity is given by the
 - a. difference between early start and early finish
 - b. difference between early start and latest finish
 - c. difference between latest start and early finish
 - d. amount of idle labor on the critical path

9. What type of control chart is used to monitor the number of defects per unit?
 - a. p-chart
 - b. R-chart
 - c. c-chart
 - d. x-bar chart



10. A project has three paths: A—B—C has a length of 25 days. A—D—C has a length of 15 days. A—E—C has a length of 20 days. Which of the following statements is correct?
- A—D—C is the critical path.
 - A—B—C has the most slack.
 - The expected duration of the project is 25 days.
 - The expected duration of this project is 60 days.
11. The operating characteristic (OC) curve shows the probability of
- rejection for every possible true percentage of defectives
 - acceptance for every possible true percentage of defectives
 - making type I errors for various percentages of defectives
 - none of the above
12. If an artificial variable remains in the solution with a positive value after the stopping criterion has been reached, the problem
- is infeasible
 - is optimal
 - needs a new basis
 - has more than one solution
13. What are the two sources of costs in queuing analysis?
- Arrivals and departures
 - Arrivals and idleness
 - Waiting customers and capacity
 - Equipment breakdowns and departures
14. The transportation model method that is used to evaluate location alternatives minimizes total
- sources
 - destinations
 - capacity
 - shipping costs
15. What is simulation?
- A quick solution method to problem-solving
 - A formalized deterministic approach to problem-solving
 - A graphical method to problem-solving
 - A trial-and-error approach to problem-solving



16. What priority rule is being used when jobs are processed according to the lowest ratio of due date to remaining processing time?
- CR (critical ratio)
 - EDD (earliest due date first)
 - FCFS (first come, first served)
 - S/O (least slack per operation first)
17. Moving from the aggregate plan to a master production schedule requires
- rough cut capacity planning
 - sub-optimization
 - disaggregation
 - strategy formulation
18. Which of the following statements is true of Lean-Six Sigma?
- Lean principles focus on advanced statistical methods.
 - Lean principles and Six-Sigma are separate bodies of knowledge
 - Lean principles have been developed over a lengthy period of time.
 - Lean principles include the 5Ss framework and practices.
19. When the flow of materials is variable,
- layout by process is most suitable
 - layout by product is most suitable
 - layout by fixed position is most suitable
 - line balancing is most suitable
20. A fixed interval system
- adds the same predetermined amount to inventory each time replenishment occurs
 - is suitable for joint replenishment items
 - is triggered at the reorder level
 - requires perpetual monitoring of inventory records
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ANSWERS TO SAMPLE QUESTIONS

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|--------|---------|---------|
| 1. (c) | 8. (a) | 15. (d) |
| 2. (b) | 9. (c) | 16. (a) |
| 3. (a) | 10. (c) | 17. (c) |
| 4. (d) | 11. (b) | 18. (d) |
| 5. (c) | 12. (a) | 19. (a) |
| 6. (b) | 13. (c) | 20. (b) |
| 7. (b) | 14. (d) | |

