



Cover Sheet for Student
Submission of
TESU-Assessed
Credentials

This form must be completed **and signed** by the student and submitted along with any required documents related to Thomas Edison State University-Assessed credentials¹ (e.g., professional licenses and/or certificates). An asterisk (*) denotes a required field.

First Name:* _____ MI: _____ Last Name:* _____

Street Address:* _____

City:* _____ State:* _____ ZIP Code:* _____

Daytime Telephone Number:* (_____) _____ E-mail Address:* _____

University ID Number (if TESU Student): _____ Date of Birth:* _____

Last Four of Social Security #:* _____ Date:* _____

I am submitting documentation for the following TESU-Assessed Credentials (list only documents included in this current submission):*

By signing here, I certify that the copies I submit herein are true copies, reflecting credentials I possess. The completion dates, if included, are accurate. Further, by signing here, I attest that I have read and understand the [TESU Policy on Submission of Fraudulent Documents](#) and I further understand that my submission of these documents is subject to that policy and the laws stated therein.

Signed:* _____ Date: _____

Mailing Instructions:

Thomas Edison State University needs a clearly legible photocopy of the document mailed to the university. At this time, we cannot accept faxed or emailed copies.

Mail to:
Thomas Edison State University, Office of the Registrar, 111 West State Street, Trenton, NJ 08608

SUBMISSION OF THIS FORM IS NOT A GUARANTEE OF CREDIT. By submitting this form along with your documentation, you are requesting any University-assessed credit for the prior learning it represents be considered as part of your University academic program evaluation. For more information regarding the academic program evaluation, visit <http://www.tesu.edu/admissions/evaluation.cfm>.

¹ A list of Thomas Edison State University-Assessed credentials can be found at www.tesu.edu/plr.